

Partnership Meeting Minutes

30 June 2020 4pm Zoom meeting

Present: Nick Heard (NH), Haulwen Nicholas (HN), Glenn Pennington (GP), Sylvia Dyke (SMD), Polly Smith (PS), Maggie Rowlands (MR), Robert Macey (RM), Sue McGovern (SMG) and Bridget Laraway (BL).

Item No	Item
1.	<p>Welcome and Apologies HN welcomed all to the meeting. Apologies had been received from David Boyce and Sue Heard. Apologies were recorded for Pat McGuinness and Angela Bright.</p>
2.	<p>Declaration of items for any other urgent business None</p>
3.	<p>Declaration of interest in any item on the agenda None</p>
4.	<p>Approval of Legacy group terms of reference The terms of reference document had been circulated in advance of the meeting for all Partners to be read and comments had been invited from any Partners that couldn't attend. SH had submitted comments which HN shared at the relevant points during the meeting.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> a) The words 'and ongoing' will be added to item 5d in the Responsibilities section of the document. b) A special Partnership meeting to approve the legacy statement can be held when the work has been completed. c) The Comms group will be asked to consider if any new Comms systems need to be put in place post Covid. d) The terms of reference are approved subject to the change noted in (a) above.
5	<p>A.O.B. None</p>
	<p>Date of next meeting: Wednesday 1st July 2:30pm - Zoom meeting. (already arranged)</p>