

## Partnership Meeting Minutes

1<sup>st</sup> July 2020 2:30pm Zoom meeting

Three Parishes



Weston Rhyn • St Martins • Gobowen

**Present:** Nick Heard (NH), Sylvia Dyke (SMD), Sue Heard (SH), Mark Jones (MJ), Polly Smith (PS), Maggie Rowlands (MR), Neil Graham (NG), Robert Macey, Laurel Roberts (LR) and Bridget Laraway (BL).

Item No	Item
1.	<p><b>Welcome and Apologies</b></p> <p>NH welcomed all to the meeting and reminded everyone that the Partnership is acting in the interests of the entire Three Parishes Big Local area.</p> <p>Apologies had been received from Glenn Pennington, Haulwen Nicholas, David Boyce and Sue McGowan.</p> <p>Apologies were recorded for Pat McGuinness and Angela Bright.</p>
2.	<p><b>Declaration of items for any other urgent business</b></p> <p>None</p>
3.	<p><b>Declaration of interest in any item on the agenda</b></p> <p>None.</p> <p>MR advised that she had previously been a member of Friends Chirk Bank playpark (agenda item 7a) and was listed in their background information document but she isn't currently an active member.</p>
4.	<p><b>Minutes of the 3<sup>rd</sup> June and matters arising</b></p> <p>The minutes were confirmed as a true record of the meeting.</p> <p>Matters arising:</p> <p>a) Presentation to Parish Councils by Partnership representatives This was carried forward to the next meeting as SD wasn't present to report back. Extract from 3/6/20 minutes copied below for context: <i>[SD noted that he would bring this up at the next St Martins Parish Council. Partners noted that the same offer should be communicated to all three Parish Councils through the Chair.]</i></p> <p>b) Update letter to Owen Patterson. NH advised that the letter had been sent.</p> <p>c) Community plan variation and extension NH reported that the plan variation and extension request had been approved by Local Trust. The current plan will now run to 31<sup>st</sup> December 2020 (instead of 31<sup>st</sup> October 2020) and budget has been moved between projects as discussed and agreed at the 3<sup>rd</sup> June Partnership meeting.</p> <p>d) Community Response Team Partners expressed concern that the 3PBL area and other outlying areas might be 'left out' of the future focus of the Community Response teams.</p> <p>e) Tablets purchase press release. NH recorded a note of thanks to David Boyce and Maggie Rowlands for their work on the Tablets proposal press release.</p>

	<p><b>It was agreed that:</b>  <b>d) BL to contact Community Response team and feedback to Partnership</b></p>
<p><b>5.</b></p>	<p><b>Chairperson's report (NH)</b>  NH reported that the Legacy Group's terms of reference had been agreed at the Partnership meeting held on 30/6/20.</p> <p>Delegated responsibility for decision making was discussed and it was clarified that: Decision making can be carried out within working groups in the following circumstances:</p> <ul style="list-style-type: none"> <li>i) When the Partnership has specifically delegated a decision to a working group during a Partnership meeting</li> <li>ii) Decisions about a project can be made within a working group when the Partnership has delegated responsibility for managing a specific project to a group (e.g. events, leaflet design, business grants)</li> <li>iii) Decisions specified in the terms of reference of a group can be made within the working group.</li> </ul> <p>It was noted that working groups do not have responsibility for the 3PBL wide decisions which would normally be considered the responsibility of the whole Partnership.</p> <p>NH asked Partners to consider whether the current groups effectively delivered the work of the Partnership or should the Partnership consider merging groups / creating new groups?</p> <p>NH noted that he was trying to find out information about the work / responsibility / remit of Shropshire Youth Association within the county to add to the information that had been received from Shropshire Council regarding their current Youth Worker recruitment.</p> <p><b>It was agreed that:</b>  <b>a) NH will update regarding SYA at next meeting</b>  <b>b) MR and BL will meet to discuss agenda for a potential Comms group meeting in July.</b></p>
<p><b>6.</b></p>	<p><b>Questions about Financial Report</b>  The financial report had been circulated in advance of the meeting. The report showed that there is £45,556 remaining to invest until 31<sup>st</sup> December 2020.  There were no questions about the financial report.</p>
<p><b>7.</b></p>	<p><b>Big Grant Applications</b>  a) Friends of Chirk Bank Playpark.  An Expression of Interest had been received for £18,530 towards the cost of new equipment on the play park in Chirk Bank. It was noted that:</p> <ul style="list-style-type: none"> <li>• Shropshire Council have agreed to take on responsibility for maintenance and inspection of the equipment once installed.</li> <li>• There was no mention of any approach to Weston Rhyn Parish Council for funding.#</li> <li>• There used to be more equipment on the park but, as it became old, it was removed and not replaced.</li> <li>• There is no information about security of tenure. Is it possible that Shropshire Council will change the use of the land within the next 6 years? #</li> <li>• The proportion of funding requested from Three Parishes Big Local accounts for 2/3 of the total project costs.#</li> <li>• None of the other potential funders had awarded any funding yet.</li> </ul> <p>SMD and NG volunteered to appraise the Big Grant application when it is submitted.</p>

	<p>b) TNSFC Foundation SH, PS and BL had met with Gill Jones from TNSFC Foundation to discuss potential delivery of activities given the Covid 19 situation. Following this discussion, a proposal had been circulated to all Partners to review in advance of this meeting.</p> <p><b>It was agreed that:</b></p> <p><b>a) BL will contact Friends of Chirk Bank playpark and invite them to submit a full grant application. The application should be submitted when some of the other funding has been secured and the value of other funding should reduce the amount requested from Three Parishes Big Local. In their application, Friends of Chirk Bank playpark should address the issues marked with # above)</b></p> <p><b>b) Funding of up to £2,376 for TNSFC Foundation to deliver summer holiday activities was agreed. BL was asked to liaise with TNSFC Foundation.</b></p>
8.	<p><b>Update from Health &amp; Wellbeing group (SH)</b> SH advised that the H &amp;WB group had met twice since the last Partnership meeting – one as a regular meeting and the other as a plan development meeting. The minutes of the regular meeting had been shared with all Partners via the Weekly update meeting. SH noted that the 6 issues that had been identified were:</p> <ul style="list-style-type: none"> <li>• Healthy Living – projects such as exercise, health issues (diabetes, dementia, diet/obesity), mental health</li> <li>• Aspirations of ‘older’ young people</li> <li>• Bringing communities together</li> <li>• Tackling loneliness and isolation in all age groups</li> <li>• Participatory events for young people</li> <li>• Poverty/money management</li> </ul> <p>a) Shopshire Libraries Arts Award. SH gave an overview of the award, age groups and associated costs. Partners discussed the benefits of the award, and the provision of appropriate art materials and considered funding young people to take part in the award.</p> <p><b>It was agreed that:</b></p> <p><b>a) £500 was allocated to cover children and young people taking part in the Arts award, and the provision of a small amount of arts materials for those taking part (up to £10 per child). BL to liaise with Shropshire Libraries, procure appropriate arts materials. PP to manage comms for the project.</b></p>
9	<p><b>Update from Three Parishes Means Business group</b> MR gave an update on behalf of the group from their meeting on 11<sup>th</sup> June. At the time, 4 local businesses had signed up to the Be a Better Fish Club and 2 more businesses were in the process of signing up. Paul Newman had also confirmed that the Oswestry Market stall is going ahead as soon as possible.</p>
10	<p><b>Update from Qube (LR)</b> LR gave an update on Qube's activities:</p> <ul style="list-style-type: none"> <li>• The building is still closed. A plan and timeline for re-opening are being considered by the Trustees at a meeting on 6<sup>th</sup> July.</li> <li>• Support is still being delivered to members by phone, including telephone befriending.</li> </ul>

	<ul style="list-style-type: none"> <li>• Morrisons have indicated that they will be scaling back their shopping service and Qube are considering how they can fill the gap that this will leave as some people will still need the service.</li> <li>• Delivery of the 'Good things to do at home' project has started, aimed at people who would usually attend adult day centres.</li> </ul> <p>LR also reported she had attended a meeting of Shropshire's foodbanks. Generally, across the county, the demand for foodbank use has stayed the same but it is different people now using the service. There is an expectation that demand will increase considerably when the restrictions on evictions and other actions in relation to rent / mortgage arrears are lifted. Food parcels delivered by the Community Response team are being withdrawn at the end of July.</p> <p>SH shared the long term plans for St Martins Foodbank. The Foodbank currently uses the activity room at St Martins Centre with food arranged on tables around the room. When the Centre re-opens to the public, the food will be stored in trolleys and baskets out of the public area and a few packed bags left available (singles, couples, families) for anyone to collect at any time that the Centre is open.</p>
11	<p><b>Update from 3PBL staff (BL)</b></p> <p>BL gave the following update:</p> <ul style="list-style-type: none"> <li>• BL and MR had met to discuss the outstanding Comms projects and the work that Paula could pick up when she starts again on a part time basis this week.</li> </ul>
12	<p><b>Emerging from Covid 19 – discussion of Partnership ideas</b></p> <p>a) SH suggested that 3PBL could share information about services / clubs / organisations / businesses as they start to re-open around the area. It was suggested that this information might be the subject of a version of the Messenger when the information became available.</p> <p>b) MJ advised that Gobowen Old Friends is likely to fold as no one has volunteered to take over the running of the group when the two people currently in charge step down at the AGM. A discussion followed regarding how it is a common theme to get people to run lunch and social clubs like this. Potential solutions were discussed, including commissioning an organisation / social enterprise to run those groups currently at risk of folding and set up new ones (lunch clubs) for all ages.</p> <p><b>It was agreed that:</b></p> <p><b>a) BL will add ongoing support for social groups and development of new groups to the agenda for the next Partnership meeting.</b></p>
13	<p><b>A.O.B.</b></p> <p>None</p>
14	<p><b>Date of next meeting: Wednesday 29<sup>th</sup> July 7pm – Zoom meeting</b></p>