

Partnership Meeting Minutes

3rd June 2020 4pm Zoom meeting

Present: Nick Heard (NH), Haulwen Nicholas (HN), Sylvia Dyke (SMD), Sue Heard (SH), Mark Jones (MJ), Steve Davenport (SD), Polly Smith (PS), David Boyce (DB), Maggie Rowlands (MR), Laurel Roberts (LR), Sue McGovern (SMG) and Bridget Laraway (BL).

Item No	Item
1.	<p>Welcome and Apologies NH welcomed all to the meeting and asked HN to chair the meeting Apologies had been received from Glenn Pennington Apologies were recorded for Pat McGuinness and Angela Bright.</p>
2.	<p>Declaration of items for any other urgent business None</p>
3.	<p>Declaration of interest in any item on the agenda None</p>
4.	<p>Minutes of the 13th May 2020 and matters arising The minutes were confirmed as a true record of the meeting.</p> <p>Matters arising:</p> <p>a) Transport to testing centres. SD advised that he had nothing to add to the information that had been shared at the meeting on 13th May.</p> <p>b) Feedback on virtual coffee afternoon Partners confirmed that they had joined for a social chat and virtual coffee prior to the meeting. No feedback was given on the effectiveness / experience or next steps.</p> <p>c) Contact received from PPE manufacturer BL gave an update on this issue that she had raised at the previous Partnership meeting. The manufacturer that had been in contact was based in Birmingham and was shipping PPE all over the country. BL had consulted the Chair and Vice-Chairs and it was agreed that BL would advise them that they didn't qualify for funding from 3PBL as their project didn't directly support the 3PBL area.</p> <p>d) Joint Parish Council / Partnership meeting. SD noted that he would bring this up at the next St Martins Parish Council. Partners noted that the same offer should be communicated to all three Parish Councils through the Chair.</p> <p>e) Tablets purchase – outcome of meeting on 21st May SMD, DB and BL had met on 21st May and had created the bare bones of a proposal for the Partners to review. This was currently with BL to write up and circulate.</p> <p>f) Communication with Owen Patterson NH reported that he had drafted a letter to Owen Patterson. SMG asked for a copy to be sent to her as monitoring communication with MPs is part of the role of the Big Local rep.</p> <p>It was agreed that: d) SD to report back at next meeting. Contact will be made with the other Parish</p>

	<p>Councils when feedback has been received from St Martins.</p> <p>e) Tablets purchase proposal delegated to Chairs' meeting on Tuesday 9th June. BL to write up proposal.</p> <p>f) NH to send draft letter to BL to forward to Owen Patterson and copy to SMG.</p>
5.	<p>Chairperson's report (NH)</p> <p>NH reported that Local Trust are carrying out a survey of all Partnership members and that Partners should have received a copy by email.</p> <p>NH and SH had taken part in a call with Angus McCabe to contribute to the research work that was being carried out about communities' response to Covid 19.</p> <p>A report on the Our Bigger Story's evaluation of Big Local to date is available on the Local Trust website.</p> <p>https://localtrust.org.uk/news-and-stories/blog/big-local-agents-of-change/</p> <p>NH noted that he had been made aware of the on-line training available through the Zero Suicide Alliance.</p> <p>NH and SMD had received an email from Local Trust asking for feedback on any projects that Three Parishes Big Local had delivered that were aimed at improving educational outcomes for children from deprived backgrounds. NH noted that he had replied with details of activities that are delivered at St Martins Youth Club.</p> <p>It was agreed that:</p> <p>a) The H & WB group will consider if / how to communicate the Zero Suicide Alliance training within the 3PBL area, specifically with regard to making contact with the individual who had contact 3PBL to express concern about the high rate of suicide among young men.</p> <p>b) SMG would arrange Workplace access for MR, PS, SMD and HN.</p>
6.	<p>Questions about Financial Report</p> <p>The financial report had been circulated in advance of the meeting. The report showed that there is £56,425 remaining to invest until 31st October 2020.</p> <p>There were no questions about the financial report.</p>
7.	<p>Approval of revised budget for next Local Trust grant payment</p> <p>BL presented an overview of the proposed budget changes. These had been discussed by the Chair and Vice Chairs at a meeting the previous day.</p> <p>It was agreed that:</p> <p>a) A 2 month extension to the current plan / budget will be requested from Local Trust.</p> <p>b) The extended budget should assume that all staff will return to work from 1st July 2020.</p> <p>c) Costs for a communications / marketing campaign should be retained in the Communications budget to reflect the work that will be needed for plan development.</p> <p>d) £352 should be moved from 'Partnership Costs' to My Money Matters</p> <p>e) Budget should be moved from 'Messenger', 'Events' and 'Community Grants Schemes' to cover the shortfall in Staff Costs that will be created by extending the plan by 2 months.</p> <p>f) BL was asked to discuss this with Local Trust and to formally submit the required information to make these arrangements.</p> <p><i>SD and MJ left the meeting</i></p>

8.	<p>Community Chest Applications</p> <p>Chirk Community Hospital An application had been received for £500 towards the cost of a wellness and comfort area for the staff, including snacks, drinks and toiletries.</p> <p>Weston Rhyn Bowling Club An application had been received for £500 towards the fixed running costs of the Bowling Club. The Bowling Club's situation regarding tenancy and future income was discussed and Partners expressed concern as it is a key element of the Health & Wellbeing of the older generations in the village. The possibility of the bowling green being registered as a Community Asset was suggested.</p> <p>It was agreed that: a) Both grant applications were approved. b) BL was asked to contact Weston Rhyn Bowling Club and ask if there were any other ways that we could support the Bowling Club at this time. PS volunteered to support if needed.</p>
9	<p>Update from Health & Wellbeing group (SH) No update.</p>
10	<p>Update from My Money Matters group (SMD) SMD gave the following update:</p> <ul style="list-style-type: none"> • The minutes of the 19th May meeting will be on the weekly update. • CAS have produced a short video where Karen gives an overview of the MMM programme. It is currently on Facebook. • SMD has approved £250 expenditure from the Funds that had been returned from the Emergency Purchase Fund.
11	<p>Update from Three Parishes Means Business group NH & HN gave the following update:</p> <ul style="list-style-type: none"> • The Be a Better Fish programme is working well. • The article about Be a Better Fish had been picked up by Local Trust and was included in the Local Trust May newsletter.
12	<p>Update from 3PBL staff (BL) BL gave the following update:</p> <ul style="list-style-type: none"> • No update on 3PBL matters • BL had attended a meeting where the developing role of the Council's CRT teams had been discussed. The demand for food parcels has reduced as sustainable solutions have been put in place to support individuals. CRT staff are checking regularly on people that are known to be vulnerable or isolated. The CRT teams will be approaching local groups that have been set up in response to Covid 19 to discuss their 'post Covid' set up – encouraging local projects to continue in some shape or form.

13	<p>Update from Qube (LR)</p> <p>LR gave an update on Qube's activities over the past month</p> <ul style="list-style-type: none"> • Links with Morrisons for shopping are continuing • Support being given for people 'in crisis' • Qube is working strategically with Shropshire Council regarding 'Track and trace' – particularly in relation to working with schools and care homes and what to do if they have an outbreak. • Qube retains close links with Oswestry's CRT and other CRT teams across the county. • Links with OsNosh for referrals for hot food delivery and food packages are continuing. LR advised that OsNosh have capacity for more referrals and asked Partners to let BL know of anyone that would find this service useful. <p>LR also reported that Shropshire Mind is now offering Zoom calls for counselling including bereavement counselling.</p> <p>LR noted that the Shopshire Food Poverty Alliance is looking for up to date information about food poverty in the area and who is accessing foodbank services in each area. What are the issues? Demographics? Is this changing as time goes on? Partners discussed the demand / use of the local foodbanks in the villages and the information that is known about use in the area.</p> <p>LR advised the Partnership that part time furlough options come into force in July and that Qube are making individual arrangements with each furloughed staff member based on their role at Qube. LR asked the Partnership for a steer on when / if they would like to bring their staff back.</p> <p>It was agreed that:</p> <p>a) LR will forward information relating to track and trace to BL to share with Partnership. To include cross-border situation.</p> <p>b) LR will forward information about the Shropshire Mind service to BL to share with the Partnership.</p> <p>c) BL to contact the three local foodbank groups and ask for information that can be shared with Shropshire Food Poverty Alliance.</p>
14	<p>3PBL response to Covid 19 – discussion of Partnership ideas</p> <p>None</p>
15	<p>Legacy (HN)</p> <p>HN advised that the Partnership need to aim to get a legacy statement written by mid-November and asked all groups to start thinking about this and to submit their legacy ideas. A legacy meeting was arranged for Wednesday 17th June at 4pm.</p>
16	<p>A.O.B.</p> <p>None</p>
	<p>Date of next meeting: Wednesday 1st July 2:30pm - Zoom meeting.</p>