



Partnership Meeting Minutes

13th May 2020 4pm

Zoom meeting

Three Parishes



Weston Rhyn • St Martins • Gobowen

Present: Nick Heard (NH), Haulwen Nicholas (HN), Glenn Pennington(GP), Sylvia Dyke (SMD), Sue Heard (SH), Mark Jones (MJ), Steve Davenport (SD), Polly Smith (PS) David Boyce (DB), Maggie Rowlands (MR) (part), Sue McGovern (SMG) and Bridget Laraway (BL).

Item No	Item
1.	Welcome and Apologies NH welcomed all to the meeting and asked GP to chair the meeting. Apologies were recorded for Angela Bright and Pat McGuinness Apologies were received from Laurel Roberts
2.	Declaration of items for any other urgent business a) Provision of device for 3PBL Partnership member (BL) b) Support for other Partners (Chair / Vice Chairs) c) Mental Health Awareness week communication plan (Chairs / Vice Chairs). SH noted that item 2c would be covered in the Health & Wellbeing group report.
3.	Declaration of interest in any item on the agenda None
4.	Minutes of the 29th April 2020 meeting The minutes were confirmed as a true record of the meeting. Matters arising: a) PPE distribution – link with Oswestry Angels. BL advised that she had advertised this facility on facebook but, as yet, there had been no response. BL clarified that this is equipment that is being made available for anyone in a caring role whether paid or voluntary. b) Funding for hospital / care home staff BL has been in contact with Chirk Hospital and has been referred to the Matron. The Matron is going to complete and submit a Community Chest application form.
5.	Chairperson's report (NH) NH updated that he had been following up on the issue of transport to testing centres. It was noted that anyone needing a test currently has to be referred by their GP and anyone registered with a Welsh GP practice will be referred to a testing centre in Wales. SD advised that he is looking at transport to testing centre as part of his Shropshire

	Council role and will keep the Partnership updated through BL.
6.	<p>Financial Report</p> <p>The financial report had been circulated in advance of the meeting. It showed that the Partnership had £54,821 of uncommitted funding available for the period until 31 October 2020. There were no questions.</p>
7.	<p>Quorum discussion</p> <p>BL had circulated a paper in advance of the meeting for review. Key points of the discussion were:</p> <ul style="list-style-type: none"> • 3 Partners have not joined a Partnership meeting for some time. • 1 of these three might join if they had an appropriate device • It was confirmed that a Partnership requires at least 8 active members in accordance with Local Trust rules. • Reducing to 7 Partners required for a Quorum would give some breathing space. • Zoom meetings can be joined by phone but the experience is different. <p>RM proposed a reduction in the Quorum to 7. Seconded by SH. All in agreement.</p> <p><i>MR joined the meeting at this point.</i></p> <p>It was agreed that:</p> <p>a) The Quorum required for a Partnership decision to be made is temporarily reduced from 8 to 7 members.</p> <p>b) All members of the Partnership should be informed that the quorum has been reduced temporarily to 7.</p>
8.	<p>Community Chest Applications</p> <p>A Community Chest application had been received from the League of Friends of Robert Jones & Agnes Hunt Orthopaedic Hospital for £500 towards the cost of a 'Wobble Room' for staff members.</p> <p>It was agreed that:</p> <p>a) The grant application was approved.</p>

9	<p>Update from Health & Wellbeing group (SH)</p> <p>SH reported that all three villages are now offering a foodbank facility and that the Weston Rhyn Village Hall group have been asked to send 3PBL a copy of a poster for their service if they have one.</p> <p>SMD reported that she had attended training in hosting a virtual coffee morning – the key points from the training are on the Health & Wellbeing group minutes which have been circulated to all Partners on the weekly update email. SMD also noted that the slides and training materials are on Slack for any Partners to have a look at.</p> <p>SH reported on the display and circulation of posters in the villages. All Partners will have posters sent to them next week and they are asked to display them in their windows, gates, fences or put through neighbours' letter boxes. Some Partners expressed that they wouldn't be able to post them as they have decided not to increase their own level of risk.</p> <p>Mental Health Awareness week – SH noted that there were a wide range of resources and posters available for sharing.</p> <p>It was agreed that:</p> <p>a) Virtual coffee morning will be trialled 30 mins before the next Partnership meeting for any Partners that would like to join for a social chat.</p> <p>b) SH will contact BL to advise on communications plan for Mental Health Awareness Week.</p>
10	<p>Update from My Money Matters group (SMD)</p> <p>SMD advised that the My Money Matters group is next meeting with CAS on Tuesday 19th May and that further information will be available after that meeting.</p>
11	<p>Update from Three Parishes Means Business group</p> <p>MR reported that she had consolidated the views of the group on the draft Economic Growth Strategy for Oswestry area and forwarded it to BL to submit. NH encouraged as many Partners as possible to review the strategy and submit an independent response as a local resident.</p> <p>NH recapped on business loans and the decision that had been made not to use Fairshare Credit Union as a commissioned loan provider however it was noted that Fairshare do offer good value loans to qualifying businesses.</p> <p>NH reported that the Be a Better Fish Club was launched on 1st May and Partners were encouraged to share with the community.</p>
12	<p>Update from 3PBL staff (BL)</p> <p>BL advised that she had received contact from another PPE manufacturer but it wasn't clear where they were based. She was awaiting more information to bring to the Partnership for a full discussion.</p>

13	<p>3PBL response to Covid 19 – discussion of Partnership ideas</p> <p>a) Tablets / Equipment for isolated people SMD shared details of some research that had been carried out into how this would work and asked for Partners to work with her to develop a proposal to put to the Partnership.</p> <p>b) Communication with Owen Patterson / other people / other organisations. NH asked Parish Council members if 3PBL business was ever shared at Parish Council meetings. RM proposed that occasional meetings are held that are attended by representatives of each Parish Council and 3PBL – similar to the LJC set up.</p> <p>It was agreed that:</p> <p>a) A meeting would be arranged to discuss equipment / tablets and all Partners invited. BL would share the research information that Sylvia had received.</p> <p>b) BL will send a copy of the 3PBL Covid-19 leaflet to Owen Patterson and copy to RM.</p> <p>c) Further consideration is given by the Partnership to the proposal for joint Parish Council / Partnership meetings.</p>
14	<p>A.O.B.</p> <p>a) Provision of device for Partnership member (BL) BL advised that one of the three Partnership members currently not joining the Partnership meetings may be prohibited by lack of access to a device. Partners discussed the possibility of using the phone but all were in agreement that the experience on a tablet would be better. The ongoing absence of another Partnership member who does have access to devices and could join Zoom meetings was discussed.</p> <p>b) Support for other Partnership members Partnership members were asked to make NH, GP, HN or BL aware if they had any support needs to help them fulfil their role on the Partnership e.g. equipment.</p> <p>c) Mental Health Awareness week communication plan. This had been dealt with under agenda item 9.</p> <p>It was agreed that:</p> <p>a) BL will contact the Partnership member in question and discuss the provision of a device with them.</p> <p>b) NH to contact the Partnership member in question and offer support.</p>
	<p>Date of next meeting</p> <p>Wednesday 3rd June 15:30 Coffee / afternoon tea 16:00 Partnership meeting</p>