



## Partnership Meeting Minutes

29th April 2020 4pm

### Zoom meeting

Three Parishes



Weston Rhyn • St Martins • Gobowen

**Present:** Nick Heard (NH), Glenn Pennington (GP), Sylvia Dyke (SMD), Polly Smith (PS), Steve Davenport (SD), Robert Macey (RM), Maggie Rowlands (MR), Laurel Roberts (LR), Mark Jones (MJ), Sue Heard (SH)(part), and Bridget Laraway (BL).

Item No	Item
1.	<b>Welcome and Apologies</b> NH welcomed all to the meeting. Apologies were recorded for Angela Bright and Pat McGuinness Apologies were received from Haulwen Nicholas and Sue McGavin
2.	<b>Declaration of items for any other urgent business</b> a) Provision of funding / resources for hospitals / care homes (SMD) b) Quorum (BL)
3.	<b>Declaration of interest in any item on the agenda</b> None
4.	Minutes of the 16th April 2020 meeting The minutes were confirmed as a true record of the meeting.  Matters arising: a) SM foodbank Community Chest Application It was reported that the application had been received and approved by the Chair & Vice Chairs as had previously been delegated to them.  b) Leaflet delivery Everyone involved in delivering leaflets gave an update on the areas that they have covered. It was noted that there have been very few delivered in Gobowen and Weston Rhyn.
5.	<b>Chairperson's report (NH)</b>  NH reported that Angus McCabe from the Our Bigger Story project had attended the H & WB zoom meeting on Tuesday 28 <sup>th</sup> April. Angus's team have been commissioned by Local Trust to carry out research into how communities are responding to the Covid-19 crisis and attendance at this meeting was part of that research. It was noted that Angus had advised that Local Trust have postponed their deadline for Legacy statement submissions from September 2020 to March 2021. As yet, no formal communication has been received from Local Trust regarding this.  NH reported that the Chairs' group had discussed an issue relating to people in the Oswestry area being able to access emergency dental treatment and issues with referrals to Shrewsbury dental hub for treatment. BL had already been asked to refer this to Healthwatch Shropshire.

6.	<p><b>Financial Report</b></p> <p>The financial report had been circulated in advance of the meeting. It showed that the Partnership had £53,363 of uncommitted funding available for the period until 31 October 2020. There were no questions.</p>
7.	<p><b>Update from 3PBL staff (BL)</b></p> <p>a) <u>Community Catalysts</u> BL gave an update on the Community Catalyst project to support local people to set up as self employed to deliver social care work locally. Community Catalysts have been commissioned by Shropshire Council to deliver this. BL is currently working with Chris Clarke from Community Catalysts to raise awareness of this project locally.</p> <p>b) <u>Contact point for PPE.</u> BL reported that she had been discussing PPE distribution with Oswestry Angels. In Gobowen, an individual volunteer is the link between carers requiring PPE and Oswestry Angels but there is nothing in place to raise awareness of the availability of PPE in Weston Rhyn and St Martins. Oswestry Angels do have PPE available for these areas but are not advertising it as they don't want their volunteer co-ordinator to be swamped. They have asked for help in channelling requests.</p> <p><b>It was agreed that:</b></p> <p><b>a) 3PBL will be a conduit between carers and Oswestry Angels in St Martins and Weston Rhyn. BL will manage this initially. MR volunteered to support if volumes are too high for BL to manage.</b></p>
8.	<p><b>Update from Health &amp; Wellbeing group (SH)</b></p> <ul style="list-style-type: none"> <li>• SH reported on the information that had been shared at the Health &amp; Wellbeing regarding demand for the three Community support projects: <ul style="list-style-type: none"> <li>○ St Martins foodbank have advised that numbers have started to increase but they are only supporting a handful of people daily.</li> <li>○ Weston Rhyn have reported that they have considerable numbers and that their main requirement has been collection of prescriptions</li> <li>○ Gobowen reported that they hadn't (as of 27<sup>th</sup> April) had requirement for the foodbank but are supporting 2 people with shopping. They are contacting the school to try and reach families that they suspect might be finding things difficult. SMD added that there was a large banner outside the chapel during opening hours today and that there had been 6 pre-ordered food parcels.</li> </ul> </li> <li>• SH reported that there are many 'Neighbourly' posters being displayed in St Martins but was unsure about the other 2 villages. She asked for volunteers to put posters up.</li> <li>• SMD is attending a Local Trust learning event on Thursday 30<sup>th</sup> April regarding how to organise and host a zoom coffee morning.</li> <li>• They key message was that everyone should keep checking on their neighbours.</li> </ul> <p><b>It was agreed that:</b></p> <p><b>a) BL will send A4 versions of Covid 19 help leaflet and neighbourly posters to MR.</b></p> <p><b>b) The H &amp; WB group will consider next steps in arranging a zoom coffee morning after SMD's training.</b></p>

9	<p><b>Update from My Money Matters group (SMD)</b></p> <p>SMD reported that the group had met with Alison from CAS on 23<sup>rd</sup> April. Karen is currently coping with her workload and doesn't need an assistant. Key points of the discussion were:</p> <ul style="list-style-type: none"> <li>• CAS have been asked to provide a cost for extending the service to 5 full days (Karen currently works 3.5).</li> <li>• CAS have been asked to consider how they could staff up the project and when</li> <li>• CAS training is currently suspended until further notice. No new staff could be added to MMM until this training re-starts.</li> </ul>
10	<p><b>Update from Three Parishes Means Business group</b></p> <ul style="list-style-type: none"> <li>• NH reported that the group are pulling together a combined response to the Shropshire Draft Economic Growth Strategy for the Oswestry area. SMD noted that the Arts are not being included in the strategy and they are a big driver for tourism. MR suggested that the Three Parishes area create an Economic Growth Strategy.</li> <li>• BL reported that the group have decided that they will not be pursuing the facility to provide business loans.</li> <li>• BL reported that the Be A Better Fish club will launch on Friday 1<sup>st</sup> May and that a joint communications plan is in place with Paul Newman. Partners were asked to share this exciting opportunity with anyone they think might be interested. One of the target groups for this project is school leavers and BL asked SD if he could support with linking Paul Newman with St Martins School</li> </ul> <p><b>It was agreed that:</b></p> <p>a) BL will forward the details of the Draft Economic Growth Strategy to Parish Councils, PS and SD.</p> <p>b) BL will re-send email to SD regarding Be a Better Fish linking with St Martins School.</p>
11	<p><b>Request for funding – local PPE manufacture</b></p> <p>NH reported that he, MR, PS and BL had taken part in a Zoom meeting with Peter Harling earlier that afternoon. He gave an overview of the work that Peter has been doing. To date Peter has had contributions of nearly £5000 for the work that he is doing from various sources, including over £1000 of his own business's stock. It was calculated that £500 would fund sufficient materials to produce roughly 178 visors.</p> <p><b>It was agreed that:</b></p> <p>a) A grant of £1,000 would be awarded to Peter for the purchase of materials. The facility for him to come back for more funding was agreed. The funding is conditional that he accounts for the expenditure.</p>
12	<p><b>3PBL response to Covid 19 – discussion of Partnership ideas</b></p> <p>None</p>

13	<p><b>A.O.B.</b></p> <p>a) <u>Provision of funding / resources for hospitals / care homes (SMD)</u>  SMD gave an update that an employee at RJAH had been fundraising to buy handcream for hospital staff and that other groups were providing other essentials and treats to staff. PS added that she had spoken with the lead fundraiser at the RJAH league of friends and they had confirmed that they would be grateful for any contribution for staff or patients – funding or physical items.</p> <p>b) <u>Quorum (BL)</u>  BL reported that she has asked Sue McGavin for advice on the Quorum required for a Partnership decision as meetings are currently at risk of not being quorate due to the number of Partners not taking part on a regular basis.  Currently, the Partnership has 14 voting partners and the handbook states that 8 Partners are required for a Quorum. A Local Trust rule is that, in any decision, 51% of those taking part in the decision have to be residents.  Partners discussed whether the Quorum should be temporarily reduced to fewer than 8 Partners.</p> <p><b>It was agreed that:</b></p> <p>a) BL will send copies of the Community Chest application form to RJAH and Chirk hospital league of friends.  b) BL will circulate details of the Quorum to all Partners for consideration at the next meeting. It was noted that a minimum of 8 voting Partners will need to be present for any reduction in Quorum to be agreed.</p>
	<p><b>Date of next meeting</b></p> <p><b>Wednesday 13<sup>th</sup> May 4pm - Zoom</b></p>