



Partnership Meeting Minutes

2 April 2020 4pm

Zoom meeting

Three Parishes



Weston Rhyn • St Martins • Gobowen

Present: Nick Heard (NH), Haulwen Nicholas (NH), Glen Pennington (GP), Sylvia Dyke (SMD), Polly Smith (PS), Sue Heard (SH), Maggie Rowlands(MR), Mark Jones(MJ), Laurel Roberts (LR), Robert Macey (RM), Irene Evison (IE), Sue McGavin (SMG), Bridget Laraway (BL) and Steve Davenport (SD)(part).

Item No	Item
1.	<p>Welcome and Apologies NH welcomed all to the meeting. Apologies were recorded for Angela Bright and Pat McGuinness Apologies had been received from David Boyce</p>
2.	<p>Declaration of items for any other urgent business Communications (NH)</p>
3.	<p>Declaration of interest in any item on the agenda Item 5 - PS clarified that she was no longer a member of Weston Rhyn Village Institute committee so she didn't have an interest to declare.</p>
4.	<p>Chairperson's report (NH)</p> <p>NH had not taken any actions with his delegated financial responsibility since the previous Partnership meeting.</p> <p>NH gave an update on ideas and projects that were being delivered in other Big Local areas.</p>
5.	<p>Community Chest applications NH asked for comments about the applications and discussion on a number of points took place.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> a) The community chest applications from Weston Rhyn Institute and Preeshenlle Chapel in Gobowen were approved. Proposed by PS, seconded by SH, all in favour. b) If an application is received from St Martins, this should be directed to the Chairs' group to consider to minimise delay. Any application from St Martins will be subject to the same conditions as those approved today, if it is approved. c) The applicants are required to keep detailed financial records of how they spend the money and who benefits for reporting purposes. d) The applicants will be encouraged to apply for the grants for community groups from Shropshire Council when they are made available. e) 3PBL will continue to raise awareness of the three projects available in the area. f) £500 is an appropriate amount to award at this time. The groups are to be advised that they can approach for further funding if needed for their projects at some point in the future.

	<p>g) Any unused monies from the grants will be returned to 3PBL by the groups.</p> <p>h) BL will advise all three groups of the Shropshire Larder website and any other relevant sources of information.</p> <p>i) Groups will be asked to make people aware of the Shropshire Council Helpline number.</p>
6.	<p>Latest info about Shropshire Council efforts – 3PBL actions</p> <p>The Shropshire Council Coronavirus Helpline number is 0345 678 9028.</p> <p>Food parcels for the shielded – these are coming direct from the Community Hubs set up by Shropshire Council's Community Response Teams. Qube is not involved in the distribution of these parcels. At the moment, the food parcels are being topped up with groceries that council staff are purchasing as they don't contain a great range of items.</p> <p>'Shielded' people that are eligible for the food parcels should have received a letter from the NHS asking them to register online or by phone but there has been feedback that the letters that they have received aren't clear. Everyone is encouraged to spread the word that people can register by contacting the 0345 number above, even if they haven't received a letter. Council staff will check their eligibility.</p> <p>It was noted that there is uncertainty about where people can go to access mutual aid in the 3PBL area.</p> <p>IE gave an update on the work that the Shropshire Food Poverty hub is doing and directed partners to the Shropshire Larder website for information about how people can access emergency food. This website also contains other resources and a link to the network of mutual aid organisations that are being created around the country.</p> <p>RM gave an update that the local MP will be writing to all households in the area within the next 1-2 weeks providing contacts and other information.</p> <p>It was agreed that:</p> <p>a) 3PBL's role should be to share information at this stage and to identify gaps in provision.</p> <p>b) BL will add all the information from Irene and links to the websites to the new 3PBL slack system.</p>
7.	<p>3PBL response to Covid 19 – discussion of Partnership ideas</p> <p>The following ideas were discussed:</p> <p>Leaflet with local contact information for anyone without social media. This was delegated to the Comms group.</p> <p>Fortnightly Partnership meetings by Zoom. This was agreed.</p> <p>Use of 'Slack' as a tool for sharing information and views. BL has invited everyone to join and set up channels for various working groups. It was agreed that Slack will be trialled as a method of communication instead of email for sharing information. Partners are encouraged to check Slack regularly and contact BL if they have any access issues. HN volunteered to create a short video tutorial and circulate.</p> <p>Emergency Purchase fund. SMD noted that the Emergency Purchase fund could be used to support people in crisis if needed.</p> <p>Support for mental health and other health issues. This was delegated to the H & WB group.</p>

	<p>My Money Matters. HN advised that Karen Williams is currently at capacity with existing and new clients and it had been suggested that this project could be ramped up if resource is available and there is a need – both during and after the pandemic. CAS have already been contacted and we are currently waiting to hear back if they have any additional capacity. This was delegated to the MMM group.</p>
8.	<p>A.O.B.</p> <p>Communication – NH commented that he was receiving a lot of emails that had been cc'd to him where it hadn't been necessary to include him and asked Partners to be mindful of not overloading him, and each other, with emails.</p> <p>Staffing – It was noted that Paula and Cath have been furloughed and that Partners should contact Bridget for any information or support. Bridget will pick up any work that Paula would normally have done, including support to comms group and H & WB group.</p> <p>£50k funding released by Local Trust – SMG confirmed that this is additional funding to the £1million.</p> <p>Parish Council meetings – GP and PS advised that St Martins and Weston Rhyn Parish Councils are currently mostly inactive and no longer meeting. Many of the Parish Councillors are not on email. Essential business is being carried out by the Chair, the Vice Chair and the Finance committee Chairman.</p> <p>Committee Meetings – It was agreed that SMG will be invited to all committee meetings so that she can be kept up to date with the work that we are doing. BL to include Sue in meeting arrangements.</p> <p>BL reps – On behalf of the Partnership, HN thanked IE for the support that she had given the Partnership in the time that she had been the 3PBL Community rep. HN also welcomed SMG to the group.</p>
9	<p>Date of next meeting</p> <p>Thursday 16th April 4pm – by Zoom</p>

