



Partnership Meeting Minutes

25th March 2020 (Covid-19)

Feedback was provided by email and phone and decisions approved by Chairs.

Feedback received from: Nick Heard (NH), Haulwen Nicholas (NH), Sylvia Dyke (SMD), Polly Smith (PS), Sue Heard (SH), Neil Graham (NG), Glenn Pennington (GP), Angela Bright (AB), Robert Macey (RM), and David Boyce (DB).

Item No	Item
1.	<p>Welcome and Apologies</p> <p>Due to the Government's advice relating to Covid-19, a meeting did not take place. Meeting papers were circulated to the Partnership members by post and email and comments were received from the majority of Partners. Actual comments received are shown on the final page of this document.</p>
2.	<p>Declaration of items for any other urgent business</p> <p>None</p>
3.	<p>Declaration of interest in any item on the agenda</p> <p>None</p>
4.	<p>Minutes of the meeting held on 26th February 2020</p> <p>The minutes were agreed.</p> <p>Matters arising;</p> <ul style="list-style-type: none"> • Three Parishes Means Business Group Chair – the group met on 12th March and have agreed to take turns to chair the meeting for the time being. • School Saver club support role – this is suspended as the School Saver clubs are currently suspended. • Community Equipment Library – The gazebo has been moved to the library held at St Martins Centre. Purchase of other items of equipment is on hold. • Psychological Therapies – A letter has been received from the acting CEO of the Betsi Cadwaladr University Health Board advising that Parabl have been instructed to include residents from St Martins, Gobowen and Weston Rhyn who are registered at GP practices based in Wales in the services that they provide. A communications plan has been developed by Nick & Paula to ensure that residents and agencies are aware of this change. • The implementation of the Be a Better Fish project has been affected by the Covid-19 guidelines. This will be discussed at the Three Parishes Means Business group on 2nd April and further information will follow.

5.	<p>Chairperson's report (NH)</p> <p>NH had not taken any actions with his delegated financial responsibility since the previous Partnership meeting.</p> <p>NH had provided the following Chairman's report which was circulated by email on Tuesday 24th March:</p> <p>"Thoughts on our approach to the current Covid-19 crisis</p> <p>1) This is a long term issue which will likely go on for well over the 3 month prediction. (Imperial College academics predict another peak of infection in the autumn!)</p> <p>2) Government support is not yet finalised (will it ever be???) Things are extremely, and inevitably, turbulent. Policies need to be fluid.</p> <p>3) Money, and other support, is becoming available from various sources...Martin Lewis Fund, Parish Councils, extra B.L. funds etc.</p> <p>4) Consequently local arrangements and offerings need to be flexible and adaptable</p> <p>5) As far as 3PBL is concerned, accounting probity is still important.</p> <p>6) Of vital importance is the advice to "mitigate" the effects of the virus:- Self isolation, social distancing, hand washing, sanitizing surfaces/handles/switches etc.</p>
6.	<p>3PBL/Qube Service level agreement (HN)</p> <p>This is still pending.</p>
7.	<p>Questions about financial report</p> <p>There were no questions about the financial report.</p>
8.	<p>Big Connects weekend, 10th – 11th July 2020.</p> <p>This event has been postponed until 2021 by Local Trust. Details of the new event will be circulated nearer the time.</p>
9.	<p>Big Grants applications - TNS Get active 2020</p> <p>It was no longer relevant for a decision to be made at this meeting due to the following reasons:</p> <ul style="list-style-type: none"> • The activities have been suspended in light of Covid-19. • Additional information had been requested from TNS by SH & PS to enable them to make a recommendation. • Clarity is needed on the amount of grant that they have received from St Martins Parish Council and the financial contribution that TNS is making. <p>TNS have requested that the Grant Panel still consider the application so that they are in a position to go ahead when the Covid-19 restrictions are lifted.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • BL will seek additional information from the applicant as highlighted above. • The application will come back to a Partnership meeting for a decision in April or May, when the additional information has been received and considered by SH and PS to enable them to make a recommendation.
10.	<p>Community Chest application – Bryn Y Castell Coppice Conservation Group</p> <p>It was noted that the activities of the group will have been suspended due to Covid-19.</p> <p>It was agreed that the application is approved and that the fund are released when</p>

	the group's activities can resume.
11.	<p>Media Record – St Martins Recreation Partnership</p> <p>It was agreed that GP can use the Three Parishes Big Local media equipment to make a media record of the Sports facility development in St Martins being undertaken by the St Martins Recreation Partnership. It was noted that this project will be delayed by Covid-19.</p> <p>It was agreed that the media record would become part of the Our Bigger Story archive.</p>
12.	<p>Legacy Update</p> <p>The legacy group had agreed to hold a workshop on 25th April. This is currently on hold and will resume as soon as possible.</p>
13.	<p>A.O.B</p> <p>Mark Jones has returned his completed 'letter of commitment' to the Partnership and will join the next Partnership meeting.</p>
	<p>Date of next meeting</p> <ul style="list-style-type: none"> • Thursday 2nd April 4pm – by Zoom

Comments received by email from Partners

Partner	Item 4 - Minutes	Item 7 - Financial report	Item 8 - Big Local Connects	Item 9 - TNS Big Grant Scheme	Item 10 - Community Chest	Item 11 - Media Project
Sylvia Dyke	Rob had to leave before the end of the meeting. What has happened re temporary chair 3P means business. Will item 11 school saver job need to be put on hold.	When this difficult time end we may need to re look at our financial situation	No	Agreed. If they are allowed to go ahead they need more funding to cover extra things they may need to do to comply with new guidelines. I think this scheme is needed even more now in this present climate.	Agreed	Good idea
Sue Heard			Big Local Connects has been cancelled for this year	TNS application is to be renewed when the activities are able to go ahead.	Yes	Yes
Nick Heard	Approved	None	Wait till next year	Wait until after the crisis	Agreed	Agreed
Angela	No comment	No comment	No comment	No comment	Agreed	No comment

Partner	Item 4 - Minutes	Item 7 - Financial report	Item 8 - Big Local Connects	Item 9 - TNS Big Grant Scheme	Item 10 - Community Chest	Item 11 - Media Project
Robert	No comment	No comment	No comment	No comment	Supportive	No comment
David	No comment	No	No comment	No comment	Agreed	No comment
Neil	No questions	No	No	In the light of the Corona virus I would imagine that it will be very difficult to plan any events this year	I'm OK with this, it's an ongoing project and the equipment will be used even though some work	OK with this,
Polly	Approved	None	No	Suspended	will be delayed because of the restrictions imposed by the government.	Agreed but need to ensure equipment is insured.
Haulwen	No comments	None	None	None	Agreed but suggest that funding is released when the activities are able to resume.	

Partner	Item 4 - Minutes	Item 7 - Financial report	Item 8 - Big Local Connects	Item 9 - TNS Big Grant Scheme	Item 10 - Community Chest	Item 11 - Media Project
Glenn Penington	Approved	No questions	Yes	Do not approve - yet. St Martins Parish Council received a letter from TNS Foundation requesting a "contribution" (no figure of £500 was mentioned) for summer activities in St Martins. The PC agreed to give either £600 or £1250 (I cannot recall exact figure, and I am checking with the Finance Officer). TNS Big Grant application form says that they applied to St M PC for £500 (an exact figure, not a "contribution"). Before I approve this, I want to see another Big Grant form from TNS giving an accurate account of monies received so far. Also, TNS confuse me when they say they are dipping hands into their own pockets for £618 (p5) or £993 (p4). Finally, this is not the first time TNS have asked us for a grant. I am in favour of their worthy cause, but I do think that TNS should dig a little deeper into their own pockets.	Approved	Approved. This does not need to be put on hold because Corona Virus has put the recreation project on hold. It was hoped to start filming in April. Whenever restrictions are lifted, the project can start to move forward. This would consist of interviews with key players, filming around the school and its fields, in order to set the scene before any digging starts. I would use our 3PBL Logo in every video. It is a massive project, and because I am on the committee of the Recreation Partnership, I am the ideal person to film this project, plus it will benefit my expertise in filming and editing. The intention is to film from commencement to completion (hopefully about two years, barring further global catastrophes)