

Partnership Meeting Minutes

Wednesday 25th May 2016 7:00pm All Saints Church Hall, Gobowen

Present: Angela Bright (AB), Neil Graham (NG), Nick Heard (NH), Sue Heard (SH), Ron Jones(RJ), Robert Macey(RM), Pat McGuinness(PM), Polly Smith (PS)and Bridget Laraway(BL).

		Actions Agreed
1	<p>Welcome and Apologies for absence Apologies for absence were received from Clare Babbs, Steve Davenport, Glenn Pennington, Laurel Roberts and Paula Pugh. The 7pm start time of the meeting was discussed and it was suggested that it might be too early for some partners. It was agreed that the next meeting should start at 7:30pm.</p>	
2	<p>Declarations of interest. SH declared an interest in item 10a – Community Chest application for St Martins Angling Club AB declared an interest in item 10b – Community Chest application for Chirk Bank Community.</p>	
3	<p>Minutes of the meeting of 27th April 2016 The minutes of the meeting were confirmed as an accurate record. <u>Matters arising</u></p> <ul style="list-style-type: none"> • BL reported that St Martins school were contacting Business in the Community to discuss setting up a contract for the programme. Signed Big Grants Scheme documentation had not yet been received from the school. • BL advised that she had not yet contacted CHALK CIC and that the financial inclusion project superceded this action. • BL advised that she had not yet made contact with Karl Rooney, worker for Bidston Big Local. Action carried forward. • NH gave a short overview of the loan shark training session that took place on 18th May. • BL advised that she was now working with the Children’s food trust on a potential project and that a Big Grants scheme application may follow for ‘let’s get cooking’ cookery clubs. • PM reported that the financial exclusion tender group is next meeting on Thursday 26th May and will report back at the next partnership meeting. • NH shared some information about alternatives to Brighthouse for furniture / white goods purchasing. 	<p>BL: Chase up signed Big Grants scheme documentation.</p> <p>BL: Contact Karl Rooney re debt management project.</p>

4	<p>Chairperson's Report</p> <p>a. Report from Spring Event and Chair's meeting. NH gave overview of the Spring Event in Manchester. The highlight was a report from Debbie Ladds on the national picture of Big Local. NH also shared a report from Niamh Goggin regarding social investment in Big Local areas from the event.</p> <p>b. Update from Project Planning meeting 20th May NH reported that there was some progress on most projects that the group had considered. The minutes will be produced later this week and will be circulated to Partners.</p> <p>c. Bigger Picture NH shared a report from the Bigger Picture project giving an update on progress to date. Copies of the report were distributed to the Partners present and NH asked BL to forward copies to partners not present. NH reported that the Bigger Picture team want to film a Partners' meeting in progress and he proposed the 29th June meeting where the main item of business would be the new community plan. It was agreed that they could film the meeting and that Partners would decide whether or not the film could be made available in the public domain after viewing the finished film. NH also advised that the Bigger Picture project was looking for volunteers to keep a diary about the impact of Big Local – including thoughts and feelings about Big Local as well as Big Local activities.</p>	<p>BL: Copy Debbie Ladds' and Niamh Goggin's report and circulate to all partners.</p> <p>BL: Circulate minutes to Partners.</p> <p>BL: Forward copies to partners not present.</p> <p>NH: Make arrangements with Bigger Picture team.</p> <p>ALL: Advise NH if interested in keeping a diary.</p>
5	<p>Co-ordinator Report BL had circulated a written report in advance of the meeting. Main points and discussion:</p> <p>a) Fairshare. BL reported that there had been no visitors to any of the FAIRshare service points throughout April. At the end of April, the membership was as follows: 17 members 6 loans issued 2 loans in arrears 7 accounts with savings activity</p> <p>The school savings club is progressing well at Gobowen school with membership forms having been sent home from school on Tuesday 24th May. Pupils can make their first deposits into their accounts on Tuesday 7th June. SH asked about the incentives for school savings club. BL advised that none had been planned to date but she would check with Fairshare.</p> <p>Revised contract schedules had been circulated to Partners involved in the contract review. PM summarised the revisions and recommended that the Partnership approve the proposed changes. NH advised that a key area is the recruitment of a Volunteer Credit Union Champion.</p>	<p>BL: Check with FAIRshare re school savings club incentives.</p> <p>BL: Advise Fairshare that</p>

	<p>REVISED SCHEDULES APPROVED</p> <p>b) Community Plan spending. Year 2 funding received £112,000 Expenditure to date £49,280 Committed but not yet spent £44,031 Balance available to spend £18,689</p> <p>c) Big Grants Scheme BL advised that the Ifton Bowling Club Big Grants scheme application was being held up by the lack of a formal lease between the Bowling Club and the Miners' Institute. The Big Grants scheme application form has a requirement for applicants to have a minimum 5 year lease remaining on any land or buildings involved in the project. This is a requirement that the Partnership have decided upon. NG suggested that the Bowling Club contacted the buildings owner and he agreed to provide support if required.</p> <p>d) Community Engagement Shropshire Council is working to create a Parish Paths Partnership for Gobowen & Selattyn. BL reported that she has advised that the group could apply for funding for items like walk leaflets, launch party / refreshments etc. but could not fund actual footpath improvements as this is a statutory duty.</p> <p>e) Wheels to Work BL reported that 2 individuals have been funded for their CBT.</p> <p>f) Partner training and workshops BL reminded partners of two workshops / training events: 17/6/15 Appraising Projects 6/9/15 Using data for your Big Local Plan. Partners are asked to contact BL if they would like to attend either event.</p>	<p>revised schedules approved.</p> <p>BL: Discuss with Bowling Club and direct to NG for support if required.</p> <p>ALL: Contact BL to book a place on either event.</p>
6	<p>Local Trust Survey BL distributed paper copies of the "National Survey of Big Local Partnership Members". Some Partners had already received links to an electronic version of this document and can complete it online. Partners are asked to complete either the online version or a paper version and return it to Local Trust asap.</p>	<p>ALL: Complete online or paper survey and return to Local Trust.</p>
7	<p>Feedback from the Big Celebration NH thanked everyone for their efforts at the event and that the show had been great. BL reported that she had received positive feedback from FAIRshare and Oswestry Equality Group. SH reported that St Martins school staff members had told her that they had really enjoyed everyone being there. PM reported that there had been a lot of interest in the 3PBL stall that he and Paula had manned. SH had brought in press cuttings. It was agreed that a scrapbook of press cuttings should be created.</p>	<p>BL: Arrange scrapbook.</p>

8	<p>Communications group – funding community events proposal.</p> <p>A copy of the detailed proposal had been circulated with the meeting papers. In summary, the Communications group are proposing to fund an existing community event in each of the 3 villages each year, and to build this in to the Year 3 – 5 community plan. As the events in Weston Rhyn & St Martins take place in September, the timing of the Year 3-5 Community plan would be too late to fund these events. It was therefore proposed that these 2 events be funded from the Year 2 budget.</p> <p>Proposal Approved.</p> <p>NH noted that an event celebrating volunteering would be a good idea – for example a dinner or ball.</p> <p>NG advised that 2018 is the 50th anniversary of the pit closure and that there is a group working on celebrations within St Martins.</p>	<p>BL: Contact Weston Rhyn Festival Week and Grow It, Make It, Show It.</p> <p>BL: Include in Year 3-5 Community plan.</p>
9	<p>Community Plan review</p> <p>A summary of the main parts of the Year 1 & 2 Community plan had been circulated to Partners in advance of the meeting, with a request that they complete the document with their views and bring it to the meeting. The completed documents were passed to SH.</p> <p>NH reported that the Year 3-5 Community plan group (NH, SH, PM, LR, BL) had met on Monday. The Community Aspirations had been reviewed and re-written and were presented to Partners. NH also advised that the 'Guiding Principles' were being re-named 'Partnership Values' and were also being reviewed.</p> <p>The group is next due to meet on Monday 6th June.</p>	<p>SH / BL: Analyse outcome of review documents.</p>
10	<p>Community Chest Grant applications</p> <p>a. St Martins Angling Club</p> <p>St Martins Angling Club had applied for £472.20 towards equipment and fish for the pond. SH advised that the amount of grant that the group want has since reduced to £322.20 as they have removed the fish from the application.</p> <p>Grant of £322.20 approved.</p> <p>b. Chirk Bank Community</p> <p>Chirk Bank Community had applied for £500 towards the cost of a new door and frame for the Chirk Bank Chapel building which also houses the community room.</p> <p>Grant of £500 approved.</p>	<p>BL: Arrange grant payments.</p>
11	<p>A.O.B.</p> <p>a. SH advised that there is £2000 in the budget for youth activities that has not yet been spent. She has contacted TNS and is waiting to hear back from them regarding putting on some summer activities for young people of all ages. RM advised that some funding remains in the LJC budget for youth commissioning.</p> <p>b. BL had received an email from 1st Gobowen Rainbows</p>	<p>BL: Contact 1st Gobowen</p>

<p>regarding the unit flag that they had purchased with their Community Chest grant. The flag had been purchased at a discount and they had approx. £12 unspent. Partners agreed that 1st Gobowen Rainbows could retain the remainder of the grant and use it towards an event that all the Rainbows would enjoy.</p> <p>c. SH mentioned that an article had appeared in the Advertizer and the Shropshire star regarding the Community Hub / library project in Gobowen. Partners expressed concern that the article didn't represent 3PBL's funding as investment in the development of a business plan.</p> <p>d. NH and PM reported that they had given reports about 3PBL at the annual Parish meetings in each village. The reports were better received than in 2015 and nobody present had raised any issues or queries. Other groups had acknowledged community chest grants that they had received when giving their own reports at each meeting.</p>	<p>Rainbows and advise them of decision.</p>
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Meeting dates:

Wednesday 29 th June	7:30pm	St Martins
Wednesday 13 th July	7pm	Weston Rhyn