

Partnership Meeting Minutes

Wednesday 26th August 2015 7:30pm Gobowen Scout Hut .

Present: Clare Babbs, Nick Heard, Sue Heard, Ron Jones, Robert Macey, Pat McGuinness, Glenn Pennington, Andy Rimmer and Bridget Laraway.

		Actions Agreed
1	Apologies for absence were received from Angela Bright and Laurel Roberts.	
2	Declarations of interest. There were no declarations of interest in any agenda items.	
3	Minutes of the meeting of 15th July 2015 and matters arising The minutes of the meeting were confirmed as an accurate record. Matters arising: a) BL and NH are working on the invitations and promotional material. These will be issued the first week in September. b) The Communications group have received the first proof of the Postcard calendar and are recruiting community groups to help with enveloping and delivery. c) BL reported that the application for budget for Year 2 had been submitted at the start of the month and that a reply is expected at the start of September. d) BL reported that the Community Plan review document had been submitted to Local Trust at the beginning of August. As yet, no feedback has been received. CB commented that the format of the Community Plan review document looked good. AR advised that positive feedback had also been received from the trustees at the Qube AGM.	BL: Issue invitations and arrange promotion of workshop.
4	Chairperson's Report NH reported on a Business Support meeting that had taken place on 13 th August attended by NH, PM and CB. At the meeting it had been agreed to focus on providing support for small businesses initially. CB advised that the Cheshire & Warrington Social Enterprise Partnership (CWSEP) were happy to come and talk to us about moving the project forward if we	BL: Follow up availability of local support. If none available, arrange with CWSEP through CB.

	<p>were unable to find more local support. The FAIRshare business loans proposal had also been discussed at the meeting and it had been agreed that the proposal is costly. The next step is to arrange a meeting with FAIRshare to discuss the take up at the Service Points and the Business Loans Proposal.</p>	<p>BL: Arrange meeting with FAIRshare to discuss this and matters minuted in 4a.</p>
<p>5</p>	<p>Co-ordinator Report BL had circulated a written report in advance of the meeting. Main points and discussion: a) Fairshare. There had been no attendance, new savers or borrowers at any of the FAIRshare service points during the month of July. NH advised that we also need to support the recruitment of volunteers going forward into Year 2 of the project. A volunteer role overview had been received but it had insufficient detail. Partners discussed whether the poor take up of the service demonstrated that there was not a real need for the service in the area. GP advised that the foodbank at St Johns had closed earlier in the year as there had been insufficient demand. BL advised that she will be doing some background research into debt as part of the NILS project (see item 8 on these minutes). RM suggested that the facility to ring up and make an appointment be offered. CB suggested that a target market (e.g. single parents) be identified and that the Partnership make available a fund to give £10 / £20 to people opening accounts. AR suggested that someone could be employed to 'go door knocking' in the area to promote the Credit Union. Partners agreed that this was a possibility. Following discussions it was agreed that £1000 be made available to FAIRshare to offer as incentives of £20 to an agree target market, paid to FAIRshare in 2 x £500 instalments.</p> <p>b) Carshare The contractors that are installing the signs are waiting for permission for the works. There is still no feedback from Jambusters regarding the suggested website improvement. BL also reported that, as yet, no residents have signed up for the carshare website.</p> <p>c) Community Plan spending. Received since 1/9/14 £66,363 Spent since 1/9/14 £45,000 approx.</p> <p>CB advised that this is a good level of spend compared to some other areas.</p>	<p>BL: Liaise with FAIRshare for more detailed volunteer role overview.</p> <p>BL: Feedback at future partnership meeting.</p> <p>BL: Continue to chase up website improvements.</p>

	<p>d) Gobowen Library The issue of how Three Parishes Big Local could fund this project was discussed. CB advised that any application must be made by a legal entity who are willing to contract with Qube as the LTO. The likely level of funding that will be applied for is £5,000 a year for 3 years.</p> <p>e) Gobowen Station Project. BL reported that the group is currently prioritising the issue of parking at the station and will conduct a survey of rail users to determine where they live, how they travel to the station and where they park. Building on this, there may be an opportunity to promote car sharing at the station.</p>	<p>BL / RM: Progress with other parties involved.</p>
6	<p>Community & Youth Worker report AR's written report had been circulated in advance of the meeting. Main points and discussion:</p> <p>a) Summer Activities TNS FC Community Foundation and Fusion Arts have reported over 100 contacts from the start of the activities until 12th August. Full evaluation forms will be received from the groups at the end of their grant funding. SH and AR have met with both organisations to get feedback and to iron out a few issues. AR reported that the LJC has funded ongoing activities by both these groups and that the taster sessions held over the summer were used to inform ongoing provision.</p> <p>b) Carshare Promotion AR reported that 3 Carshare promotion sessions will be held at the entrance to the staff restaurant between 12pm and 2pm. Session dates to be agreed. AR advised that we have also been invited to take part in the nationwide NHS sustainability week which takes place each spring.</p> <p>c) Postcard from my Village exhibition AR advised that he is adding the schools and St Martins Methodist Chapel to the schedule. The exhibition will be moved each Tuesday. The first venue is Focus Weston Rhyn in St Johns Church from Thursday 10th Sept – Sat 12th Sept.</p> <p>d) Community Event AR advised that he had been looking at locations and dates for the next community event. The Communications group have since met and have agreed 23/1/16 with St Martins School as the preferred venue. The format of the event will be confirmed at the next meeting . CB suggested inviting Debbie</p>	<p>BL: Book venue and invite Debbie Ladds.</p>

	Ladds, Chief Executive of Local Trust. It was agreed that this would be done when date, venue and format confirmed.	
7	<p>Partnership review</p> <p>Local Trust partnership review documents were distributed to all partners present, completed and returned to CB. CB advised that there are also a few questions that need to be answered and that she would distribute these through the Co-ordinator. BL agreed to co-ordinate the response from Partners and obtain completed partnership review forms from those Partners not present at the meeting.</p>	BL: Follow up forms from partners not present
8	<p>NILS update</p> <p>BL gave an update from the NILS meeting attended by BL, PM and CB that took place earlier this evening. BL will undertake background research into the debt problem in the area and liaise with Jane Newton (Tenbury Wells NILS) for some more information. The project will then come back to a Partnership meeting for discussion. If the Partners agree to go ahead with the project, additional funding will need to be applied for from Local Trust as the project was not included in the original year 2 budget.</p>	BL: Progress actions from NILS meeting and feedback to future Partnership meeting.
9	<p>Potential funding available for Loan Shark Project.</p> <p>BL explained about funding available from the England Illegal Money lending team for local projects that spread awareness about the dangers of borrowing from loan sharks. The deadline for applications is 30th September and the project has to have taken place by 31st March 2016.</p> <p>CB advised that the Wirral area Big Local areas have joined together for an 'anti loan shark day' on 9th November and she will ask one of the Big Local workers to let BL know what they have planned. It was agreed that, although Partners did not know how many people had been drawn into loan shark activity in this area, a preventative project could take place. NH suggested that he and BL take this forward.</p>	<p>CB: Ask Big Local worker to advise BL what Loan shark activities are planned.</p> <p>NH / BL: Take forward.</p>
10	<p>Community Chest Applications</p> <p>a. Michael Jenkins £500</p> <p>The application was discussed and the outcome was that Partners agreed that the project could not demonstrate sufficient benefit to the wider community. SH suggested that we look at whether Charlotte Hartey Foundation or Gobowen Youth Opportunity fund could support the applicant and include this in the letter. Grant application not approved.</p> <p>b. Qube £500</p> <p>Partners discussed the number of beneficiaries for the project, how the project has been previously funded and how the availability of shopmobility is advertised in the Three Parishes. Grant approved with additional condition that the</p>	<p>BL: Write to Michael Jenkins</p> <p>BL: Progress grant payment.</p>

	service is more widely advertised in the Three Parishes area – in village magazines and by leafleting all the community buildings.	
11	<p>Big Grants Scheme – Community First responders</p> <p>Partners reviewed and discussed an application that had been received for £5000 from the Community First responders towards the cost of replacing their existing pool car. AR confirmed that the Three Parishes Big Local branding would be included on the car if we do fund it.</p> <p>CB suggested that this might be a good opportunity for a lasting legacy from the project towards the end of the 10 year programme.</p> <p>Grant approved. It was also agreed that we should suggest that the come back to us in Year 7 for additional funding if it is likely that the car will need replacing at that time.</p> <p>It was also agreed that the CFRs should be invited to the Community Event, proposed date 23rd January.</p>	<p>BL: Progress grant payment and discuss future grant with first responders.</p> <p>AR: Invite CFRs to next community event when details known.</p>
12	<p>A.O.B.</p> <p>a. Delegated authority – CB asked if NH had delegated authority to agree spending decisions up to £xx without referring to the full Partnership. It was agreed that this would be added to the agenda for the next Partnership meeting.</p> <p>b. BL shared details of the first event that Offa Events have organised with their Community Chest grant. Steve Tilston & Jez Lowe will be playing at the Last Inn in November. CB suggested that we ask for photographs of the event and forward them to Local Trust.</p> <p>c. BL shared details of Universal Credit training that Wirral Big Local are holding on 26th November. Partners agreed that they were interested and that a delegate should attend. BL was asked to book 3 places – delegates to be confirmed nearer the time.</p>	<p>BL: Add to agenda for September meeting.</p> <p>BL: Contact Offa Events.</p> <p>BL: Liaise with Wirral to book places.</p>

Next Meeting: Wednesday 23rd September 2015. 7:45pm

Venue: St Martins Community Centre – Activities Room (not Lounge)

CB gave her apologies in advance for the next meeting.