

**Partnership Meeting Minutes**

**Wednesday 24<sup>th</sup> June 2015 7:30pm St Martins Parish Church.**

Present: Clare Babbs, David Boyce, Angela Bright, Steve Davenport, Neil Graham, Nick Heard, Sue Heard, Ron Jones, Pat McGuinness, Andy Rimmer, Laurel Roberts, Bridget Laraway and Phil Bowen (observing).

		Actions Agreed
1	<b>Apologies for absence</b> were received from Robert Macey and Glenn Pennington. NH opened the meeting by welcoming Phil Bowen who had come, by invitation, to observe the meeting as he has been invited to join the partnership.	
2	<b>Declarations of interest.</b> There were no declarations of interest in any agenda items.	
3	<b>Minutes of the meeting of 20<sup>th</sup> May 2015 and matters arising</b> The minutes of the meeting were confirmed as an accurate record, with the following matters arising: a) BL advised that she has made contact with Paul Squires and has been offered two potential dates for running the Plugging the Leaks workshops in our area. The partnership chose Monday 28 <sup>th</sup> September 6:30pm. It was agreed that other groups should be invited and that food should be arranged. b) BL had also received the contact details for the Oxford Brookes Canal project lead from Paul Squires. She has emailed the contact but not heard anything back. CB advised that it is unlikely that we will hear anything back at this time of year. c) NH reported that Paul Squires had been in touch about his UnLtd grant application to provide business support advice. NH has been advised to submit it again and send it directly to Paul Squires. It seems that the application had been considered as if it had been received from an applicant in Wales.	BL: Confirm date with Paul Squires and book venue. BL / NH : Discuss groups to invite and issue invitations.
4	<b>Chairperson's Report</b> NH reported that SH had given a report on his behalf to the LJC on June 16 <sup>th</sup> . The report focussed on achievements since the Community Plan was	

	<p>approved in September 2014. The LJC meeting was well attended as the Gobowen Library was on the agenda. SH advised that there had been general astonishment at the amount that the Partnership has achieved in the time.</p> <p>NH reported that Local Trust had appointed him as a Big Local Ambassador and confirmed to the group that we had been successful in our application to be part of The Bigger Picture media project which Glenn will be involved in.</p>	
5	<p><b>Co-ordinator Report</b></p> <p>BL had circulated a written report in advance of the meeting. Main points and discussion:</p> <p>a) Fairshare.        Since the start of the service, 10 new members have joined (against a target of 100 for year 1) and 3 loans have been issued (against a target of 25 for year 1). Andrea Broady has meetings arranged with all the schools and is looking to launch the School Savings accounts in September which will raise the profile of the Credit Union in the area.</p> <p>b) Carshare        BL advised that the signs are due to be installed by the end of July. The traffic engineer will advise when installation planned.        AR has made contact with RJAH hospital and discussed promoting carshare.        Website improvements have not yet been made – BL is finding it difficult to progress this since the Shropshire Council team closed.</p> <p>c) Community Plan spending.        Received since 1/9/14 £47,597        Spent since 1/9/14 £34,738        BL is checking the finances on a monthly basis and will advise Local Trust when the next payment is needed.</p> <p>d) Gobowen Library        BL is continuing to attend the Gobowen Library project meetings. As yet, no decision has been made as to who will manage it going forward although some ideas have been put forward regarding an existing organisation taking on the facility for a limited time whilst a community organisation is created to manage the facility on an ongoing basis. The main issue for all the organisation involved is the employment of the single member of staff and TUPE implications.</p> <p>e) Gobowen Station Project.        BL reported that she had attended a meeting of the Gobowen Station &amp; Area Improvement Project, being led by the Chester – Shrewsbury Rail partnership. It is likely that our involvement on an ongoing basis will be as a potential funder.</p>	<p>BL: Continue to chase up website improvements.</p>

	<p>f) The following Community Chest Grants have been awarded:  £285 to St Martins Guides  £100 to Weston Rhyn Youth Project  £470 to New Saints Community Foundation  £455 to Fusion Arts  £500 to FOCUS Weston Rhyn  £215 to City Lane residents in Hengoed for a Community Barbeque.</p> <p>NH commented that he had attended the Community Barbeque and that it was an excellent idea of a way to bring Communities together and is something that we should think about promoting throughout the area.</p>	
6	<p><b>Community &amp; Youth Worker report</b>  AR's written report had been circulated in advance of the meeting. Discussion points:  a) First Aid courses  AR reported that there had been a good turn out for the First Aid courses on 14<sup>th</sup> June and 12 were expected to attend the 2<sup>nd</sup> part on 28<sup>th</sup> June which will cover CPR. AR is working with the 2 First Responders to identify more potential dates in the autumn to run additional courses.  Funding the First Aid courses was discussed. Partners agreed a total budget of up to £500 to include room hire and donation to First Responders. If the total costs exceed this amount, the budget needs to be reviewed by the Partnership at the next meeting.  b) Health &amp; Fitness for Over 50s  AR advised that New Saints FC Community team are providing activities for the over 50s at the venue and that our resources might be best used to transport people to the venue rather than replicate activities locally.  c) Summer Activities  AR advised that he is trying to liaise with TNS Community foundation, Fusion Arts and St Martins School to put on a joined up programme of activities during the summer. SH confirmed that the activities at St Martins School will be a holiday club providing childcare.</p>	<p>AR: Confirm value of donation to First Responders.  BL: Arrange payments.</p>
7	<p><b>Wheels 2 Work Big Grants Scheme funding</b>  NH, SH SD, DB and BL had met with Davina Allen from Shropshire RCC to discuss their BIG Grants Scheme application. NH shared some of the details of this meeting.  Following a short discussion, Partners agreed to approve payment of the grant of £6827 with the grant being paid in 6 monthly instalments.</p>	<p><b>BL:</b> Draft paperwork and arrange grant payment when signed.</p>
8	<p><b>NILS</b>  NH suggested that the quote from Jane Newton and</p>	

	<p>the report about the meeting were too detailed to consider at this meeting and that a separate group get together to consider.</p> <p>CB advised that she should be involved as there will be an element of social investment.</p> <p>It was agreed that CB, NG, PM and BL meet to discuss and progress. NH will attend if available.</p>	<p><b>BL:</b> Co-ordinate meeting between partners and CB</p>
9	<p><b>Community Plan Review</b></p> <p>At NH's request, CB kindly chaired this part of the meeting. Partners took part in a number of exercises aimed at contributing towards the Community Plan Review that must be submitted to secure year 2 funding.</p> <p>A number of points were discussed that need to be taken into account when completing our Community Plan renewal for year 3 onwards:</p> <ul style="list-style-type: none"> <li>• CB suggested that we include an aspiration about building Community Sustainability which is what we are working towards with our Communication programme and emphasis. NH agreed – this is currently a guiding principle but would benefit from more focus in the aspirations.</li> <li>• Academic &amp; Professional Qualifications. It was discussed that the scope of this should be widened to include all types of learning and skills development – focus on helping individuals to “fulfil potential” rather than just qualifications.</li> <li>• CB suggested that we start recording what impact we have had on each of the Community Aspirations currently in the plan.</li> </ul> <p>At the end of the discussion, RJ thanked NH and SH for their strong leadership and commitment to Three Parishes Big Local.</p>	<p><b>BL/ SH:</b> Collate notes from meeting and draft into Community Plan review document.</p>
10	<p><b>A.O.B.</b></p> <p><b>Towpath Regeneration</b></p> <p>BL advised that she had been contacted by C.A.R.T. who are working with the 3 Parishes Canal Action Group. They are interested in applying for a BIG Grants Scheme grant but would likely want to apply for more than £5,000. It was agreed that NG, RJ and BL would meet with C.A.R.T. to discuss options. NG suggested that we might be the match funder that they could use to secure any large grants. Meeting was arranged for Monday 13<sup>th</sup> July. Time tba.</p>	<p><b>BL:</b> Arrange meeting and advise RJ and NG.</p>

Next Meeting: Wednesday 15<sup>th</sup> July 2015. 7:30pm

Venue: Weston Rhyn Institute