

Partnership Meeting Minutes

Wednesday 16th July 2014, 7.30pm, Weston Rhyn Institute

Present: David Boyce, Angela Bright, Helen Fairweather, Neil Graham, Nick Heard, Sue Heard, Ron Jones, Robert Macey, Pat McGuinness, Glenn Pennington, Sue Schofield, Bridget Laraway.

- 1) Apologies for absence: Laurel Roberts.
- 2) Declarations of interest: none
- 3) Minutes of the meeting of 18th June and matters arising:
 - PM had agreed to be Business Champion, not NH.
 - NG asked about the projects for getting young people into work that had been discussed under AOB at the meeting and highlighted the fact that there was no mention of this in the Community plan. It was confirmed that projects identified could be funded from the Community led project fund.
 - NH shared the news that we had been successful in our application to UnLtd to be one of the 15 Big Local areas to receive intensive support from UnLtd over the next 12 months.
- 4) Co-ordinator report
 - The £18k Pathway funding has been received.
 - BL has met with Fiona Fortune, Shropshire Council's Principle External Funding Officer. Fiona will be able to support us with our grant application process and in helping groups / individuals find other sources of funding or match funding.
 - The Communication group met at the start of July. Amongst other discussion items, it was agreed that the Community Profile should be distributed to each Parish Clerk and a reference copy made available in each of the 3 villages. SS took the copies for St Martins, AB & PM took the copies for Weston Rhyn. BL will distribute for Gobowen.
 - BL and SH gave details of a Local Trust event about getting Young People involved in Big Local that they had attended.

- Facebook and Twitter accounts are now active – 3PBigLocal.

5) Youth and Community Worker recruitment

The following timeline was agreed:

- August – SH, PM and BL will work on developing the job description, advert and any other required information.
- Early September – Job advertised
- End September – Closing date
- Early / mid October – interviews and appointment with a view to a start date as soon as possible.

The job will be advertised in local press, through SYA, Community Action and Age Concern.

6) Social Investment and revised budget.

BL reported on her meeting with Fairshares Credit Union and conversations with Clare Babbs and gave details of a proposed change to the Social investment solution and budget. This was discussed and the following solution approved:

- Months 1-6: Invest £10k in commissioning an agency experienced in social enterprise to work in our area and develop social entrepreneurs. Invest £15k with a credit union.
- Months 7-24. Invest £15k in a credit union in each 6 month period.

7) Community plan – final version approval

The changes in the final version were discussed and the plan was approved.

8) Grants and community chest application process.

- HF circulated a document prepared by another Big Local rep.
- It was agreed that the maximum grant for the Community Chest would be £500.
- Partners are asked to consider the remaining points in the “Funding Application process – points to consider” document and provide comments to BL by Friday 1st August. This is for the Community Chest small grants fund.

9) Ideas for projects to put out to tender.

NH explained the meaning of “tender” in this context. Four examples were discussed and partners were all asked to come to the next meeting with an idea for a project that could be included.

10) A.O.B.

- Youth Forum. SH reported on recent progress and plans for September with St Martins school. SH also requested that partners approve a change in scope of the Youth Forum project to cover 14-25yr olds instead of 16-25 yr olds. BL confirmed that the funding application to Local Trust that concerned the Youth Forum detailed the age range as 14-25. The change in scope was approved by the partners.
- Big Local rep. HF gave details of the requirement to select our Big Local rep as we move into delivery. HF will provide BL with details of how to access information about the available reps and it was agreed that it would be discussed at the next partners’ meeting.
- Big Local evaluation. BL gave an overview of a Big Local evaluation process that we will carry out at the next partnership meeting.
- Meeting with UnLtd rep Paul Squires on 4th August. Time and venue to be confirmed.

11) Next meeting:

Monday 18th August 7:30pm. Gobowen – Venue to be confirmed.