

Three Parishes



Weston Rhyn • St Martins • Gobowen

Partnership Meeting Minutes

Tuesday 20th May 2014, 7.30pm, Gobowen Playing Fields Pavilion

Present: Nick Heard, Sue Heard, Sue Schofield, David Boyce, Ron Jones, Helen Fairweather, Robert Macey, Laurel Roberts, Pat McGuinness, Angela Bright, Bridget Laraway

- 1) Apologies for absence: Keith Allum, Glen Pennington.
- 2) Declarations of interest: none
- 3) Minutes of the meeting 24th March 2014 and matters arising:
 - RJ raised the point that the discussion that took place concerning funding for the canal towpath was not minuted. SH identified where this should show from her notes from the meeting and the minutes will be amended accordingly.
 - St Martins Magazine. SS gave details that the 40 page St Martins Magazine is now being printed at the centre on a new printer. There are plenty of reports on activity in the village but little advertising in this issue. Advertising revenue will need to increase for issue 3 onwards to cover costs. Articles needed for the next edition by July 11th.
- 4) Social Investment Event 17th May:

Partners who had attended gave positive feedback and stated that it had given them a better understanding of the terminology used in relation to social investment. Copies of the slides from the event were distributed to the partners present that hadn't attended the event. Please contact Bridget (b.laraway@qube-oca.org.uk) if you would like a copy.
- 5) Co-ordinator report:

BL gave an overview of her activities during the 7 weeks that she has been in the co-ordinator role.

6) Community Profile:

BL explained the current status of the Community Profile and the need to finalise it. There was some discussion about whether or not the data was up to date. It was agreed that the data was sufficiently up to date for the immediate purpose of the document.

Two actions were agreed to finalise the Profile:

- A more detailed history of Weston Rhyn to be included. AB will pass the book that she has to NH. NH / BL to write and AB / PM to approve.
- NH / BL to write executive summary to sum up the consultation from the notes that NH has.

7) Community Plan:

BL gave overview of current status of plan. It is 70% complete in draft form, expecting a full draft in the next few days. Discussion took place around the approvals process and it was agreed that a small group of partners, representing each village would be involved, with the final version being available to partners by the next partnership meeting. The representatives are NH, SS, RM, AB/PM. It was agreed that the Community Plan will be made public when it is approved by Local Trust. HF will find out how long approval likely to take based on submission at the end of June.

7a) Co-ordinator Role – this agenda item was added at the start of the meeting:

A six month extension to the co-ordinator role (until end Dec 2014) was agreed. This role will be for 22.5 hours per week and funding will be included in our pathway (£18k) funding application.

8) Community Worker:

Detailed discussion took place concerning identifying gaps in provision, looking at what has been successful, sources of expert advice, and the need to define a role profile. It was agreed that SH would obtain / draft sample role profiles for consideration at next meeting. This role will not be included in the £18K pathway funding.

9) Budget:

Discussion took place regarding items to include in the pathway funding. RJ's canal towpath project was considered but the amount required was too large to be included. It was agreed that the £18k would be:

£6k for co-ordinator role for 6 month

£7.5k for small grants fund (community chest) for 12 months

£4.5k for communications and publicity.

A project will be needed to define the scope and process for the small grants fund.

10) Partnership diagram:

The proposed partnership diagram that had been circulated prior to the meeting was approved.

11) Barriers / Risks to Success:

NH asked partners to identify potential barriers and risks to success to include as an appendix to the Community Plan.

12) Big Question:

BL gave an overview of the Big Question facility on the website and the facility to use this as a research tool.

13) NILS:

NH gave details of the NILS (No Interest Loans Scheme) that has been set up in Tenbury Wells. There was a great deal of interest in the scheme and it was agreed to invite the Tenbury NILS rep to present to the partnership in September and to set a budget for inclusion in the Community Plan at the next partnership meeting.

14) Rose Queen & Community Events:

SS and AB kindly volunteered to man a Three Parishes Big Local stand at the Rose Queen in Gobowen on 7th June 2pm. RM and RJ can support. BL will provide feedback forms.

15) A.O.B:

- NH asked for a volunteer to be a 'Credit Union Champion' to be involved in the credit union project and provide additional support for BL and NH. DB kindly agreed.
- SH gave feedback on the Local Trust event that NH, SH and BL had attended in Birmingham on May 8th.

16) Next meeting:

18th June, St Martins Centre. 7:30pm.

Apologies for this meeting received in advance from LR, HF and RM.